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**From:** Saunders, Della (DPH)  
**Sent:** Tuesday, July 26, 2011 9:13 AM  
**To:** Corbett, Kate (DPH); Frasca, Daniela (DPH); Glazer, Lisa (DPH); Khan, Annie (DPH); Lawler, Michael (DPH); Lleshi, Hevis (DPH); Medina, Nicole (DPH); O'Brien, Elisabeth (DPH); Phillips, Gloria (DPH); Piro, Peter (DPH); Renczkowski, Daniel (DPH); Salemi, Charles (DPH); Saunders, Della (DPH); Sprague, Shirley (DPH); Tan, Zhi (DPH); Tran, Mai (DPH); Zanolli, Janice (DPH)  
**Cc:** Borne, Deborah (DPH)  
**Subject:** Time Sheets August 8/4 & 8/11

Good Morning Everyone,  
I'll be on vacation from August 3-August 16. During that time period Debbie Borne has graciously accepted the responsibility of turning in our time logs. Please have your time filled out and your time sheet signed by Wednesday before you leave. A copy of the time sheets will be placed across the hall. If you have changes to be put in, please email Debbie and cc Chuck and myself. I appreciate your cooperation.  
Thanks,  
Della